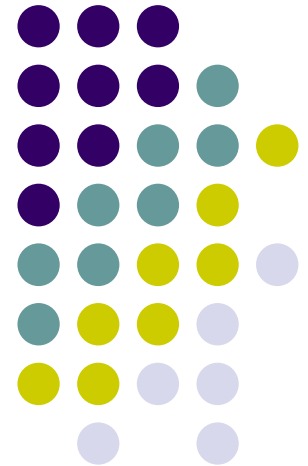


ACCOUNTANCY & TAXATION

Mustafa Kachwala FCCA

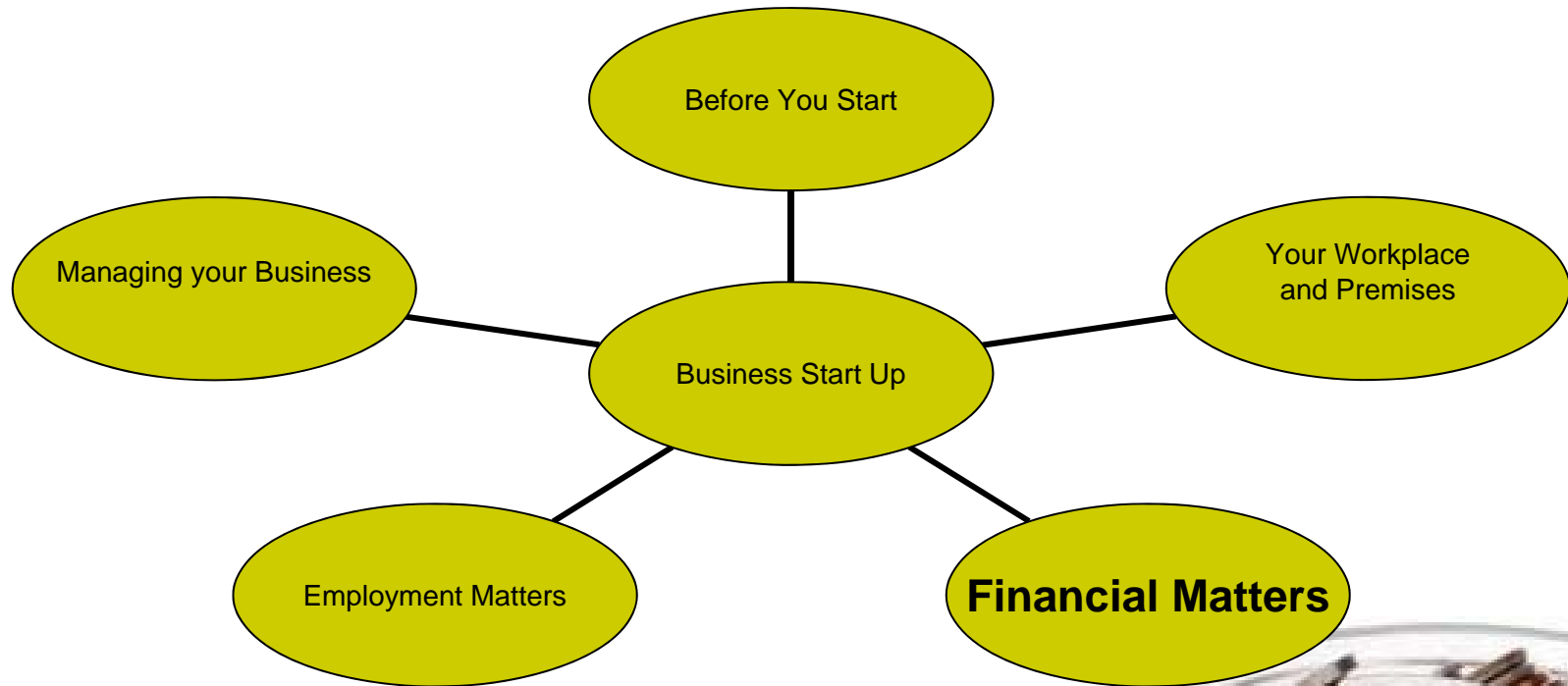


Why do I need an accountant?

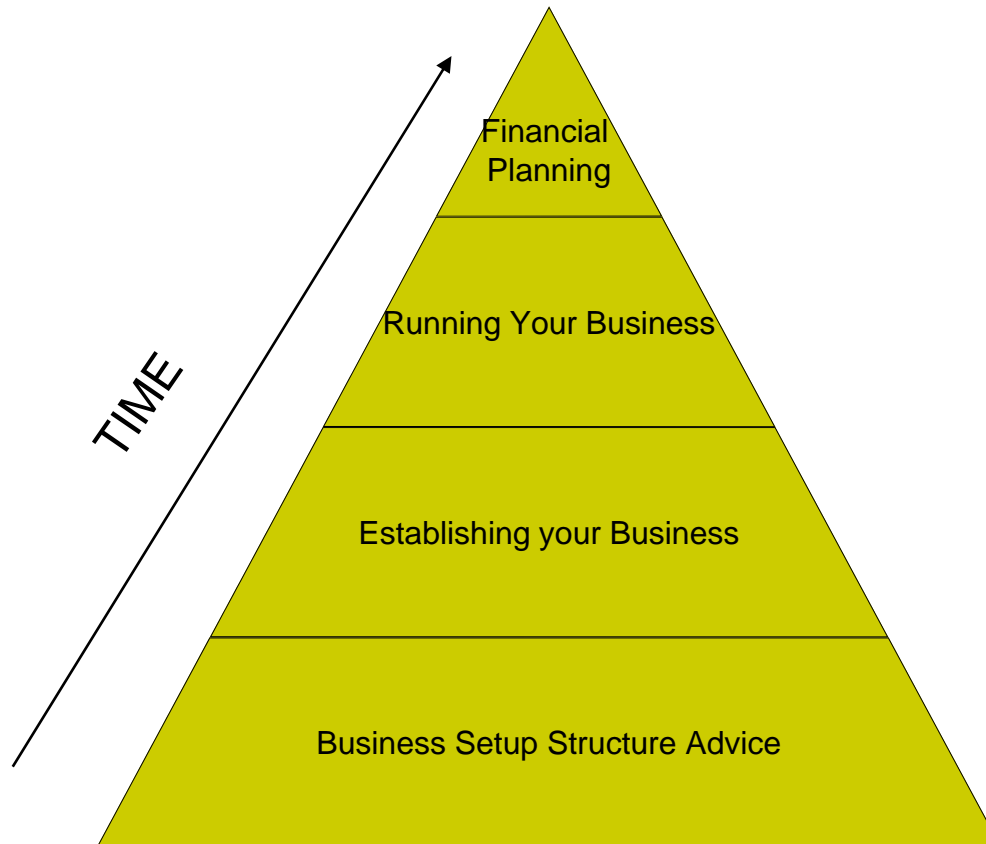


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Business Start up



Financial Matters



Business Setup Structure Advice



- **Sole Trader**
- **Partnership**
- **Limited Company**



Establishing Your Business



Inland Revenue (HMRC)

Registration:

- Self Employment
- PAYE
- VAT
- Corporation Tax

Companies House

Registration:

- Company
- Directors
- Company Secretary



Running Your Business



- Book-keeping

- Maintaining your cash book
- Sales and Purchase records
- Invoicing matters

- Management Accounts & Financial Accounts

- Monthly
- Quarterly
- Annually



Running Your Business (cont)



- Payroll

- Employee Setup and Registration
- Weekly/Monthly Wages
- P60, P45, P11D, P35

- Filing of Returns

- VAT
- Self Assessment
- Partnership
- Corporation

Financial Planning



Expert Advice

- Tax Planning
- Succession Planning
- Expansions and Acquisitions
- Disposal and Selling of Business

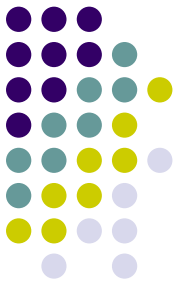


Remember.....

- Always maximise your and your family's Tax free allowances
- Make gift-aid payments so that this extends your basic rate band if you are a higher rate tax payer.
- Anybody can claim to be an Accountant. Check their qualifications and credentials.



Famous Last Words



PLAN

+

KEEP
ON
TOP

+

STAY FOCUS

=

SUCCESS

RAZA

+

SADAKA,
NAZRUL
MAKAM
AND
VAJEBAT

+

DUA

=

SUCCESS

Any Questions?

